

# Danielle Walsh | Production Assistant

danielle.mckayw@gmail.com | (850) 276-6235

---

**Summary:** I am a creative and motivated PA looking to make your day easy and efficient! I am able to work under pressure, juggle multiple responsibilities, and adapt at a moment's notice. I have lots of experience guiding shows from pre-production to wrap and surmounting any crises that pop up along the way. I am valued as a proactive and reliable member of every team I work on, I am detail-oriented and well organized and I will be a valued asset to your team. My background is in Stage Management, Script Supervision, Scheduling, and Crew and Actor Management.

---

## Highlights and Skills:

Valid Drivers License	Crew Management	Script Supervision	Calendaring
Google Suite	Microsoft Office	Strong Organization Skills	Versatility
Ability to Work Quickly	Good at Taking Direction	Aranging Props	Hard Working
Detail-Oriented	Strong Communication	Always Has a Pen	Adaptability
Experience Taking Blocking Notes			

---

## Experience:

<u>Production</u>	<u>Role</u>	<u>Company</u>	<u>Director</u>
Cabaret	Stage Manager	University of South Florida	Douglas Hall
Orlando (USF BRIT Program)	Stage Manager	University of South Florida	Helen Tennison
Stop Kiss	Assistant Stage Manager (PA)	University of South Florida	Dora Arreola
The Explorers Club	Stage Manager	9 Muses Theater	Rachel Eiland-Hall
4000 Miles	Stage Manager	Kaleidoscope Theater	Doug Gilliland
<u>Staged Readings</u>			
Water by the Spoonful	Stage Manager	University of South Florida	Fanni Green
The Wolves	Stage Manager	University of South Florida	Daniel Granke

## Internships

Meteor Shower (Extended Run)	Stage Management Intern (PA)	Jobsite Theater	Paul Potenza
---------------------------------	------------------------------	-----------------	--------------

---

## Education

University of South Florida | Bachelor of Arts | Cum Laude | Received May 2020

Received over 4 years of theater training with focused course work in stage management and arts administration including calendaring, budgeting, and crew management.

## References

Newt/Salem Brophy (Assistant Stage Manager) - Written Reference Available Upon Request	Jobsite Theater	abrophy221@gmail.com	(401) 871-2686
---	-----------------	----------------------	----------------